

IPAC-CSO Hygiea Award Criteria



- Please note one project might satisfy several different criteria
TOTAL OF 100%

Element Description	Example	Value
<p>Earth :</p> <p>Works done by the individual to promote appreciation for and awareness of the field of Infection Prevention and Control</p>	<ul style="list-style-type: none"> • Long time service to Infection Prevention and Control on a local, provincial and/or federal level • Promotion of IPAC practice within the community • Demonstration of strong leadership skills • Active IPAC-Canada member for greater than 5 years • Contributor to IPAC-CSO Chapter activities 	20%
<p>Water:</p> <p>Creativity and Innovation</p>	<ul style="list-style-type: none"> • Creative contributions to projects and education • Humorous approach • Innovative methods to overcoming obstacles and increasing compliance of others to IPAC practice 	20%
<p>Fire:</p> <p>How the individual sparked enthusiasm for the field of Infection Prevention and Control within their work environment, the community IPAC-CSO and IPAC Canada</p>	<ul style="list-style-type: none"> • Inspirational and empowering to others • Dynamic speaker, writer • Mentorship qualities and experience 	20%
<p>Air:</p> <p>Various forms of communication.</p>	<ul style="list-style-type: none"> • Published works (formal and informal) • Teleconferences/Videoconferences hosting/contributions • Conference presentation(s) and/or posters <p>Education</p>	20%
<p>Star Matter/ Je ne sais quoi:</p> <p>Special recognition of performance excellence</p>	<ul style="list-style-type: none"> • Awards recipient • Special Note , quoted/cited in published works • Input from individual has been requested for high profile projects 	20%

PROCEDURE

1. The Award Committee will consist of 7 individuals: all IPAC-CSO Executive that have not received a nomination for the present year with remaining vacant positions to be chosen from within the IPAC-CSO membership. The member's names for the committee will be randomly generated from the membership database in the year that a nomination is submitted.

Note:

Members and Executive who have been nominated are ineligible as working members of the Award Committee.

2. Each year the President Elect will invite members to make note of the policy and criteria of the award and consider nominating a potential candidate. This process is to be called "The Call for Nominations" and will take place annually at the September meeting. Award criteria and information is available on the IPAC-CSO website to all members.
3. All nominations must be sent via email to the President Elect before the annual November meeting. All nominees will be notified by midnight on November 30 of each year.
4. Once nominations have taken place, all nominees will be given the opportunity to submit evidentiary documents and information in their support. All documents must be received by the Executive prior to February 1 of each year.
5. This award, not necessarily handed out yearly, is based on the defined criteria with supporting documentation for a qualifying recipient.
6. The committee receives nominations and analyses and judges the supporting data from IPAC-CSO, Regional Infection Control Network and IPAC Canada members and others who know the recipients qualifications.
7. The committee makes the final decision about a recipient of the award
8. The President of IPAC-CSO will send a letter of recognition and congratulation to the recipient, hospital/facility administrator and immediate supervisor of award recipient.
9. The IPAC-CSO Hygeia Award in the form of a plaque is presented by the President to the recipient at the IPAC-CSO Education Day in the spring/summer following the nomination. A maximum of \$50.00 is budgeted for each plaque.
10. A gift of \$500.00 will be budgeted as a donation for furthering the education of the award recipient.
11. A list of award recipients will be maintained in perpetuity on the IPAC-CSO website.

Created on 9/25/2007

Revised on May 25, 2015